

**NOTICE OF SUSPENSION MADE UNDER THE BUILDING AND CONSTRUCTION INDUSTRY SECURITY OF PAYMENT ACT 2002 (VIC).**

Attention: **[Respondent]**

**[Date]**

**[Claimant must give respondent 3 business day's written notice]**

In reference to the payment claim dated **[date]** regarding the amount of **[claimed amount including GST]**.

**[Elect one of these scenarios]**

- We have not received full payment for the claimed amount, nor have we been served with a payment schedule in accordance to the timings indicated in section 15 of the Building and Construction Industry Security of Payment Act 2002.
- We have not received full payment of the scheduled amount as per your payment schedule of **[date]**.
- We have not received full payment of the adjudicated amount within five business days of you receiving the adjudication determination for adjudication case **[case number]**.

This is formal notice of my intent to suspend **[work/supply of related goods and services]** under section 29 of the Building and Construction Industry Security of Payment Act 2002. The period of suspension begins 1 business day after receipt of this notice unless payment has been received.

Please be aware of the following:

- Suspension of work can continue under the act until the end of the period of three (3) business days immediately following the date we receive payment.
- In exercising our right to suspend **[work/supply of related goods and services]**, on the occurrence of any loss due to suspension, you become liable to pay the amount of loss or expense.
- In exercising our right to suspend **[work/supply of related goods and services]**, we are not liable for any loss or damage suffered by you during this period of suspension.

Regards

**[Claimant]**